

# RECORD OF PROCEEDINGS

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Minutes of the Regular Meeting

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Held: Tuesday, February 6, 2018

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The regular meeting of the South Point Village Council was called to order at 7:30PM by Mayor Jeff Gaskin with the Pledge of Allegiance. Chuck Austin led in prayer.

Members Present -            Marlene Arthur            Mike Lynd  
   Chuck Austin                Bill Patrick  
   Mary Cogan                 Chris Smith

Mr. Austin made a motion to approve the minutes of the Organizational and Regular Council Meetings held Jan 2, 2018 with the following correction to the Regular meeting minutes that should read: "Mrs. Arthur made a motion to suspend the 3 reading rule on Ordinance 18-01 an Ordinance Fixing the Time for Holding Regular Meetings. Mr. Austin seconded". Mr. Lynd seconded.

Roll call: Arthur -yes, Austin-yes, Cogan-yes, Lynd-yes, Patrick-yes, Smith-yes

Mr. Smith made a motion to approve payment of the approved invoices. Mrs. Cogan seconded. Roll call: Arthur -yes, Austin-yes, Cogan-yes, Lynd-yes, Patrick-yes, Smith-yes

Public: Brenda McKee said she has found some counties in Ohio where municipalities are recouping delinquent utility fees from properties the Land Bank is acquiring. She also found agreements with Land Banks for municipal employees to do some of the demolition work and even turn some properties over to the municipality.

The sewer delinquent listing was discussed We sent 243 letters on 1/26/18 to accounts that are 60 days past due stating they now have until 2/28/18 to pay the past due balance in full or we will install a sewer shut off valve and discontinue their service until paid. To date, we received 33 responses from customers. A sewer turn on fee needs to be established and after discussing this matter, Mr. Lynd made a motion to set the sewer turn on fee at \$45.00. Mrs. Arthur seconded.

Roll call: Arthur -yes, Austin-yes, Cogan-yes, Lynd-yes, Patrick-yes, Smith-yes

Bill Patrick asked if anyone had anymore information on broadcasting Council meetings as discussed the last meeting. Chris Smith said besides Dave Lucas' proposal of \$250.00 per month to broadcast the meetings and provide other services, he said the Village may consider buying the equipment for \$738.00 needed to make the videos ourselves. Also, Bullseye Video Productions may furnish equipment for South Point students to do the recording. He said Armstrong Utilities won't come and do recording but they will broadcast a quality video.

Mr. Patrick also asked again about the parking on 9th St. beside the 501 Washington St. building. Cars are double parking near the intersection of 9th & Dean making it difficult to make the turn. Mark Goodall said he will check to make sure the no parking area is marked.

Mr. Austin made a motion to suspend the 3 reading rule on Ordinance 18-03 An Ordinance Approving, Adopting and Enacting The 2018 Edition of the Model Ohio Municipal Code As Revised Through July 18, 2017 Published By American Legal Publishing for the Village of South Point Repealing Ordinances in Conflict Therewith; Publishing The Enactment Of New Matter; and Declaring an Emergency. Mr. Patrick seconded. Roll call: Arthur -yes, Austin-yes, Cogan-yes, Lynd-yes, Patrick-yes, Smith-yes

Mr. Smith made a motion to adopt Ordinance 18-03. Mr. Lynd seconded.

Roll call: Arthur -yes, Austin-yes, Cogan-yes, Lynd-yes, Patrick-yes, Smith-yes

Mr. Austin made a motion to suspend the 3 reading rule on Ordinance 18-04 an Ordinance to Create Two (2) Utility Billing Clerk Positions Including Office Duties as Designated and Declaring An Emergency. Approving hiring one (1) clerk now and the other soon as the current clerks give their retirement notice. Mr. Lynd seconded.

Roll call: Arthur -yes, Austin-yes, Cogan-yes, Lynd-yes, Patrick-no, Smith-yes

Mrs. Cogan made a motion to adopt Ordinance 18-04. Mr. Lynd seconded.

Roll call: Arthur -yes, Austin-yes, Cogan-yes, Lynd-yes, Patrick-no, Smith-yes

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Mr. Smith made a motion to approve the following transfer of funds for the month of February:

<u>From:</u>	<u>To:</u>	<u>Amount:</u>
General Fund	2904 Police Dept. Fund	25,000.00
Sewer Fund	5726 Solida Rd. Building Bond (2014 LCNI)	5,969.00
Sewer Fund	5721 Solida Sewer Bond (2017 LCNI)	4,598.00
Sewer Fund	5701 Sewer Improvements Bond (OPWC-2009)	3,380.00
Sewer Fund	5761 Sewer Reserve	4,500.00
Sewer Fund	5723 WWTP Clarifiers Rehab Loan (OWDA-2018)	4,359.00
Water Fund	5725 Water Improvements Bond (OPWC-2005)	480.00
Water Fund	5722 Water Tanks Rehab Bond (2016 LCNI)	3,597.00
Water Fund	5762 Water Reserve	1,667.00
Street Fund	3101 Street Repaving Bond (2015 LCNI)	1,217.00
Vehicle Permissive Tax	3101 Street Repaving Bond (2015 LCNI)	3,750.00
Sanitation Fund	5201 Sewer Fund (reimburse salary)	125.00
Sewer Fund	2903 Village Retirement Fund (ORC 5705.13(B), Ord 12-08)	2,280.00
Water Fund	2903 Village Retirement Fund (ORC 5705.13(B), Ord 12-08)	1,160.00
Street Fund	2903 Village Retirement Fund (ORC 5705.13(B), Ord 12-08)	560.00

Mrs. Arthur seconded. Roll call: yes by all.

Mr. Smith made a motion to approve the Clerk/Treasurer's Financial Report, Revenue/Expenditure Account Status Report, and the Bank Reconciliation ending Jan. 31, 2018. Mr. Lynd seconded. Roll call -- yes by all.

Police Dept. Report – Chief Majher reported we have many bench warrants on people who are not paying their tickets. He said the Ohio Attorney General's office has a free service for municipalities to help collect delinquent tickets. He said the tickets must be over \$100 and over 180 days delinquent. The State will then pursue a collection process that includes attaching a person's state income tax return to collect the payment. Once the payment is collected it is turned over to the municipality and when the receipt is written, the payment is broken down into the normal village portion and the state costs which is how the state gets their share of the collection. The AG office will need a signed agreement from the Village to start the process.

Fire Dept. Report – Chief Goodall said the department is making fire inspections on some Village businesses and have found some violations that need to be corrected. He said he is planning on attending a 2-week fire inspectors training in Columbus, so he can get his fire inspector's certificate.

Administrator Russ McDonald reported the lighting portion of the Park Improvements Project is complete and the ADA playground equipment will be complete soon as we can pour some more concrete footings to install the equipment, install the border and fill with the engineered wood fiber. The 4 new sewer clarifiers are being built and should arrive in 6 to 8 weeks. The contractor will start removing the old clarifier equipment soon as the new equipment arrives.

Other items discussed:

- Mayor said Attorney Lambert is still waiting on one last item from Virginia to get the Otter apartment buildings cleared for the Land Bank to acquire the property.
- The 421 Solida Rd. property the Village purchased is now demolished and ready to have surveyed and grave lots established. Richard Slack is going to help us establish the addition to White Cottage Cemetery
- Mayor said the STEM School at 702 Solida Rd. has invited the Village to hold the March 6 Council meeting at the school at 7:00PM and provide a tour of the school.

After completing all items on the agenda, Mayor Gaskin dismissed the meeting at 9:04PM

signatures on file

Clerk

Mayor