

# RECORD OF PROCEEDINGS

Page #1

Minutes of the Regular Meeting

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Held: Tuesday, Dec. 1, 2015

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The regular meeting of the South Point Village Council was called to order at 7:30 p.m. by Mayor Ron West with the Pledge of Allegiance. Mayor held a moment of silence in remembrance of Mary Cogan's brother, Mark Linkfield who passed away 11/23/2015. Village Chaplain, Bill VanBibber, led in prayer.

|                   |                |              |
|-------------------|----------------|--------------|
| Members Present - | Marlene Arthur | David Moore  |
|                   | Mary Cogan     | Eric Rawlins |
|                   | Jeff Gaskin    | Chris Smith  |

Mayor West said it has been a pleasure to service the people of the Village of South Point as Council Member for 12 years 7 mos and Mayor for 5 years 5 mos. He said South Point is one of the best communities in the area. Mrs. Arthur also said she has enjoyed serving on Council for 24 years.

Mrs. Cogan made a motion to approve the minutes of the Regular Council Meeting held Nov. 3, 2015. Mr. Gaskin seconded. Roll call – yes by all.

Mr. Moore made a motion to approve payment of the approved invoices. Mr. Smith seconded. Roll call -- yes by all.

Public: no one addressed Council.

Bonding the Police Officers was discussed as our insurance company advised us that the Hartford Company that has our current bonds, no longer writes blanket bonds that we requested for the police department. They told us our employees are covered under the current employee dishonesty coverage already in our liability policy. They checked with other companies, and found the only other way to handle this would be to get individual bonds on each police officer which is going to be quite expensive. It was decided to take their advice and rely on our current liability policy.

Mrs. Cogan made a motion to adopt Resolution 15-04 A Resolution Accepting The Amounts and Rates As Determined By The Budget Commission and Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor. Mr. Smith seconded. Roll call – yes by all.

Mr. Gaskin made motion to suspend the 3 reading rule on Ordinance 15-17 An Ordinance to Make Appropriations for Current Expenses and Other Expenditures of the Village of South Point, State of Ohio, During the Fiscal Year Ending December 31, 2016. Mr. Rawlins seconded. Roll call – yes by all. Mrs. Cogan made a motion to adopt Ordinance 15-17. Mr. Moore seconded. Roll call – yes by all.

The bond clerk position ordinance 85-04 was discussed and determined by Council that the position was no longer needed and that the police department will make the cash and check deposits collected for citations. Mrs. Cogan made a motion to rescind position ordinance 85-04. Mr. Moore seconded. Roll call:  
Arthur=yes, Cogan=yes, Gaskin=pass, Moore=yes, Rawlins=yes, Smith=yes

Mr. Moore made a motion to change the job description of position ordinance 89-09 from Electrician to Electrical Maintenance and offer paid education so the employee holding this position can be property trained within 6 months depending when the training is offered. Mr. Smith seconded. Roll call – yes by all.

Mrs. Cogan made a motion to suspend the 3 reading rule on Ordinance 15-18 An Ordinance Modifying The Salaries of Village Employees and Fixing Rate of Compensation. Mr. Moore seconded. Roll call – yes by all. Mr. Gaskin made a motion to adopt Ordinance 15-18. Mr. Smith seconded. Roll call – yes by all.

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Mr. Moore made a motion to approve the following transfer of funds for the month of December:

| <u>From:</u>    | <u>To:</u>   | <u>Amount:</u> |
|-----------------|--|----------------|
| General Fund    | 2904 Police Dept. Fund                                   | 23,600.00      |
| Sewer Fund      | 5726 Solida Rd. Building Bond (2014 LCNI)                | 6,218.00       |
| Sewer Fund      | 5721 Solida Sewer Bond (USDA-2002)                       | 4,145.00       |
| Sewer Fund      | 5701 Sewer Improvements Bond (OPWC-2009)                 | 3,380.00       |
| Sewer Fund      | 5761 Sewer Reserve                                       | 3,000.00       |
| Water Fund      | 5725 Water Improvements Bond (OPWC-2005)                 | 480.00         |
| Water Fund      | 5762 Water Reserve                                       | 2,300.00       |
| Fire Dept. Fund | 3102 Fire Truck Bond (U.S. Bank-2007)                    | 1,825.00       |
| Sanitation Fund | 5201 Sewer Fund (reimburse salary)                       | 125.00         |
| Sewer Fund      | 2903 Village Retirement Fund (ORC 5705.13(B), Ord 12-08) | 2,280.00       |
| Water Fund      | 2903 Village Retirement Fund (ORC 5705.13(B), Ord 12-08) | 1,160.00       |
| Street Fund     | 2903 Village Retirement Fund (ORC 5705.13(B), Ord 12-08) | 560.00         |

**IntraFund Appropriation Transfers**

**Sewer Fund**

Employee Benefits Contractual \$10,000.00

**Police Dept. Fund**

Employee Benefits Salary \$2,600.00

Employee Benefits Contractual \$5,000.00

Employee Benefits Supplies \$7,000.00

**Street Fund**

Employee Benefits Contractual \$3,000.00

Employee Benefits Supplies \$6,000.00

**Water Fund**

Employee Benefits Supplies \$10,000.00

Mrs. Arthur seconded. Roll call – yes by all.

Mr. Moore made a motion to approve the Clerk/Treasurer's Financial Report, Revenue/Expenditure Account Status Report, and the Bank Reconciliation ending Nov. 30, 2015. Mr. Smith seconded. Roll call -- yes by all.

Fire Chief, Mark Goodall, said that pump tests on 2 of the fire trucks revealed repairs are needed which will total approximately \$2,000. Mr. Smith made a motion to approve the repair expenditure to bring the pumps into compliance. Mr. Rawlins seconded. Roll call – yes by all.

Mr. Goodall said he has spoken with Russ McDonald about the fire department testing fire hydrants. It was agreed that Mr. McDonald would be present when the hydrants are opened and closed.

Mr. Goodall said the ambulance that the Lawrence Co. Commissioners donated to the fire department needs a motor. That project was tabled until further information is obtained. The fire department has applied for an EMS grant of \$1,500 to buy first responder equipment.

Mr. Moore made a motion to approve a yearly fire department expenditure of \$495 to the National Fire Reporting System so our fire reports can be kept up to date. Mr. Smith seconded. Roll call – yes by all.

Mrs. Cogan made a motion to approve hiring Zachary Martin to fill position ordinance 05-12 beginning 12/7/2015. Mr. Rawlins seconded. Roll call:  
Arthur-yes, Cogan-yes, Gaskin-yes, Moore-abstained, Rawlins-yes, Smith-yes

Mrs. Arthur made a motion to adjourn. Mr. Gaskin seconded. Motion carried.

signatures on file

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Clerk

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Mayor